

**MINUTES
NORTH CENTRAL REGIONAL AIRPORT AUTHORITY
BOARD OF TRUSTEES
MEETING
January 12, 2024**

- I. Call to Order/Roll Call/Establish Quorum-** Chairman Acord called the meeting to order at 3:06 p.m. Members present: Ray Acord, Randy Carr, Bob Foster, and Michael Pieper. Members absent- Erik Frost
- II. Consent Agenda-** Motion was made by Carr, seconded by Pieper to approve the consent agenda items A-C. Carr-yea, Pieper-yea, Foster-yea, Acord- yea. Motion Carried.
 - A. Approval of Minutes for Meeting on October 13, 2023**
 - B. Sign Lease for Canaan Gardner**
 - C. Financial Report Review**
- III. Consideration, Discussion and Possible Action on Item(s) Removed from the Consent Agenda-** No items removed from Consent Agenda.
- IV. Update from Tyler McDonald of LBR Inc., Airport Consultant on 5-year Capital Improvement Plan (CIP) and possible action on CIP priorities.** Motion made by Pieper, seconded by Foster to approve CIP Plan 1/12/24. Pieper-yea, Foster-yea, Carr-yea, Acord-yea. Motion Carried. Tyler advised the Board of the funding availability for the terminal project. Board was advised of a BIL grant that could be applied for if design and engineering phase were to be completed on the terminal project.
- V. Update from Oklahoma Turnpike Authority on Turnpike Expansion.** - Turnpike Authority representative was not available, confirmation they will come to February meeting.
- VI. Consideration, Discussion and Possible Action on Steve Orr's proposal to purchase hanger currently belonging to the Trust Authority.-** Motion was made by Foster, seconded by Carr to table the discussion on selling hangar to the next meeting to do research. Acord-yea, Pieper-yea, Carr-yea, Foster yea. Motion carried.
- VII. Consideration, Discussion and Possible Action on the Inspection from Oklahoma Aeronautics.-** Discussion was made about having dirt and tree work done to be compliant with the inspection. Progress has also been made such as signs for the fuel pump etc., to be compliant with the inspection.
- VIII. Consideration, Discussion and Possible Action on contract for mowing of the airport.-** Motion made by Carr, seconded by Pieper for the Airport board to have authority to seek contracts for mowing of Chandler Municipal Airport, and developing guidelines for the mowing contract. Carr-yea, Pieper-yea, Foster-yea, Acord-yea. Motion Carried.
- IX. Consideration, Discussion and Possible Action on Papi light outage.-** No Motion made. Discussed the funds used to reset and adjust Papi lights and how to avoid future outages.
- X. New Business-** Motion made by Pieper, second by Carr to authorize LBR to make a proposal for the engineering for the terminal project. Pieper-yea, Carr-yea, Foster-yea, Acord-yea. Motion Carried.

Discussion was made to have quarterly inventory on the current aircraft hangered at Chandler Municipal Airport.

Discussion was made to talk to the County Commissioner about the relocation and extension of the county road to accommodate the fence project to the south along the Airport property line.

- XI. Adjourn-** Motion was made by Foster to adjourn, seconded by Carr. Acorde-yea, Pieper-yea, Foster-yea, Carr-yea. Motion carried. The Chandler Regional Airport meeting adjourned at 4:46 p.m.

Chairman

Stephanie Carmichael, Secretary